August 16, 2021

Lisa Alvarez-Cohen (Chair), Vice Provost for Academic Planning, Senior International Officer, & Professor, Department of Civil and Environmental Engineering
Elizabeth Brashers, Chief of Staff, Vice Chancellor for Research
Julie Connor, Associate Campus Counsel, Office of Legal Affairs
Gina Daly, Director of Federal Relations, Government and Community Relations
Laila DeBerry, Campus Risk Manager, Risk Services
Thad Dunning, Professor, Political Science (Academic Senate representative)
Ivor Emmanuel, Director, Berkeley International Office
Angela Ford, Associate Director, Sponsored Projects Office
Nicolas Gold, Senior Contracts Administrator- New Academic Ventures (NAV-B)
Eric Giegerich, Director, Industry Alliances Office
Alaisha Hellman, Export Control Officer & Research Conflict of Interest Coordinator
Michele Huff, Director, Business Contracts & Brand Protection
Jordan Jacobs, Policy and Strategy Advisor, Vice Chancellor for Research
Mio Katayama Owens, Assistant Dean, International and Executive Programs, College of Natural Resources
Yvette Lane-Newton, Director, Visiting Scholars & Postdoc Affairs
Nancy McKinney, Associate Vice Chancellor, Advancement Operations, University Development and Alumni Relations (UDAR)
Paolo Monteiro, Vice Chair for Technical Support and Research and Professor, Department of Civil and Environmental Engineering (Academic Senate representative)
Rick Russo, Dean, Extended Education & Associate Vice Chancellor – Undergraduate Education
Matthew Sherburne, Director, International Partnerships, College of Engineering
Karl van Bibber, Executive Associate Dean & Associate Dean, Research, College of Engineering
Kairi Williams, Assistant Vice Chancellor, Research Administration and Compliance (RAC)
Wen-hsin Yeh, Professor, Department of History (Academic Senate representative)

Dear Colleagues:

In an increasingly global ecosystem, internationalization of education and research will be necessary for UC Berkeley to sustain its preeminence as an institution of higher education. International partnerships in education can cultivate the intercultural competency of our students, while international collaborations in research can expand the scope and impact of our discoveries and innovations. The University of California, Berkeley’s reputation for excellence in teaching and research is built, in part, on its long tradition of robust
international engagement.

The International Activities Coordination Group (IACG) keeps senior administration informed of internationalization efforts across campus, serves as an advisory group to the UC Berkeley Senior International Officer (SIO), EVCP, and Chancellor, coordinates high-level campus global initiatives, and develops, recommends, and/or advises on international activity guidelines, international affairs, and international communications for the UC Berkeley campus as needed.

Your diverse experiences and perspectives will provide invaluable insight to ensure that our international activities and engagement are not only aligned with Berkeley’s core values, mission, and Principles of International Engagement, but also sustainable.

More specifically, the 2021-2022 charge to the IACG is as follows:

- Meet monthly to share information and best practices across units regarding international activities.
- Continually assess UC Berkeley's international operations and advise the Chancellor, EVCP, Vice Provost for Academic Planning, and other senior administration on recommended improvements.
- Assess major (multi-unit and/or high-value) international partnership opportunities for the campus, specifically those defined as “complex international activities” (by the UC Berkeley guidelines and UCOP International Activities Policy) that may carry significant reputational or business risk, and make formal recommendations to the EVCP and Chancellor regarding these. Evaluate opportunities to ensure alignment with the campus mission, values and UC Berkeley's Principles of International Engagement.
- Support the UC Berkeley campus recovery and resumption of international activities following the COVID-19 pandemic. This may involve developing, recommending, or advising on campus communications, travel policies, or other related activities.
- Advise on issues of international engagement and foreign influence. For example, the IACG may be asked to advise on the implementation of the 2020 UC Systemwide Foreign Influence Audit or 2019-2020 International Engagement Policy Task Force, related campus communications, and other matters as they arise.
- Keep key campus stakeholders informed of pressing international affairs matters as needed (e.g. Gov't Affairs briefings on Federal priorities, visa issues, research compliance matters, etc).
- Advise the Global Engagement Office (GEO) in developing and maintaining resources for international agreements, activities, and fostering cross-unit collaboration on international activities at UC Berkeley.
- Develop and solicit campus feedback for new review processes and policies for campus international engagement, including partnerships and agreements.
- Recommend best methods to inform faculty, staff and students of current and new international engagement policies and/or guidelines, which must be delivered in a way that demonstrates UC Berkeley’s dual commitment to compliance, transparency, and full international engagement in the pursuit of knowledge.

In carrying out its charge, the IACG is expected to consult with cabinet leadership, deans, chairs, relevant administrative units, and the Academic Senate as appropriate. Service on the IACG is for the 2021-2022 academic year, and is renewable on an annual basis thereafter, subject to the needs of the university.
Thank you for your service to our university in support of our global mission!

Sincerely,

Carol T. Christ
Chancellor

Catherine P. Koshland
Interim Executive Vice Chancellor & Provost